

# Parent Guide to Camp



**8:30am-4:30pm  
Monday thru  
Friday**

**June 14-August 20**

E-mail Us for Availability:  
DSCSkateCamp@gmail.com

**\$175 per week  
Includes Lunch  
and  
Snacks!**

**Ages 6-14 years**

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# summer CAMPS

- Week 1 June 14 - June 18
- Week 2 June 21 - June 25
- Week 3 June 28 - July 2
- Week 4 July 5 - July 9
- Week 5 July 12 - July 16
- Week 6 July 19 - July 23
- Week 7 July 26 - July 30
- Week 8 August 2 - August 6
- Week 9 August 9 - August 13
- Week 10 August 16 - August 20

**TWO GREAT LOCATIONS:**



2201 S. Dupont Hwy  
Dover, DE 19901  
(302) 697-3218



801 Christiana Rd.  
Newark, DE 19713  
(302) 366-0473

# Welcome to Summer Skate Camp

Thank you for choosing Skate Camp. We will see you at the rink!

Sincerely,

*Dover Skating Center  
and  
Christiana Skating Center*

We are so happy that your camper will be spending time with us at Skate Camp. Dover Skating Center is proud to be offering Summer Camp for our fourth year! And we are very excited to be able to offer Summer Camp for the first time at Christiana Skating Center.

Skate Camp is wonderful place where campers learn skills, develop confidence, and make new friendships. And everyone has fun doing so!!

We want our campers and counselors to be part of a safe, happy, and fun environment that shares a common core set of values. We work towards demonstrating these values in our daily activities and relationships among campers and counselors. We hope these values will influence our campers to respond with positive actions and reactions throughout their lives.

This handbook is full of useful information to help prepare you and your camper for a summer full of skating fun. Please read it carefully, as it will answer many of your questions about our summer camp program.

At the end of this handbook are forms that we need to have on file for your camper to attend. Completed forms can be faxed, mailed, emailed, or dropped off at our facility.

Please do not hesitate to contact us with any questions or concerns.

**CONTACT INFO****Dover Skating Center***Address:*

2201 South DuPont Hwy  
Dover, DE 19901

*Phone:*

302-697-3218

*Email:*

[camp@DoverSkatingCenter.com](mailto:camp@DoverSkatingCenter.com)

*WebSite*

DoverSkatingCenter.com

**Christiana Skating Center***Address;*

801 Christiana Rd.  
Newark, DE 199713

*Phone:*

302-388-0473

*Email:*

[ChristianaSkatingCenter@comcast.net](mailto:ChristianaSkatingCenter@comcast.net)

*WebSite:*

ChristianaSkatingCenter.com

### **About our Skate Camp**

Dover Skating Center and Christiana Skating Center are third generation family owned roller rinks here in Delaware. The family has been in the roller skating business for over 50 years and are dedicated to providing fun, family entertainment to our local families. Our summer camps provide a safe, fun, healthy choice for children ages 6-14.

Camp Fees are due the week prior to the camp your child is attending. Cash and Credit are accepted. We do not accept Purchase of Care.

### **Camp Hours**

Summer Day Camp hours are from 8:30a-4:30p.

### **Need Additional Hours?**

We understand that your work schedule might not match our camp schedule. Please contact the rink to see what options are available for earlier arrival or later pickup.

### **Camp Staff**

We love our Camp Staff. We expect our staff to maintain high moral standards and act responsibly in all areas of their lives during their time of employment. Each counselor wants their campers to have the best time possible at summer camp. They engage the campers with their special interests and encourage them to try new things and form new friendships.

### **Camp Fees**

We strive to keep our camp fees affordable for families.

- Registration Fee: \$50 (Includes camp t-shirt)
- Weekly Rate: \$175 per week

Family Discounts (campers must reside in the same household for discount:

- 2 campers = 10% discount
- 3 or more campers = 15% discount

***Join our Camp Staff!***

We welcome applications from energetic, fun-loving people who enjoy working with children. Prefer applicants with CPR and First Aide training. Contact us for more information.

***Junior Counselors Wanted***

Are you looking for Volunteer Hours for school or youth groups?  
Are you interested in working with children in a camp setting? Contact us for more information.

### Daily Operations

In the morning, the entire camp is on the skating rink floor by 9:00am. Our counselors use this time to get all the campers excited about their day, go over the schedule of activities and events for the day, and get to know each other better.

### Typical Daily Schedule

8:30-8:45 – Parent Drop off  
8:45-10:00 – Morning Skate Lesson – Activities – Games  
10:00-11:15 – Arts and Crafts – Outside Play  
11:15-12:15 – Lunch  
12:15-3:00 – Open Skating – Games – Arcade  
3:00-4:15 – Afternoon Activities – Crafts – Snack  
4:15-4:30 – Parent Pick Up

### Lunch/Snack Provided

Please make sure that your child has eaten breakfast before arriving at camp, as we do not provide breakfast.

If your child has ANY food allergy, please be sure to note this on your Health and Wellness form. We recommend a packed lunch and snack if your child has any food allergies. Our staff will contact you with any questions about allergies.

### Open Skate Sessions

On certain days throughout the week campers will be able to participate Open Skating. Counselors will continue to supervise campers during these public skate times.

Your child may wish to bring in money to play the arcade games and purchase food from our snack bar during this time. We suggest you put a daily limit on how much they can spend. If no limit is set by the parent, we cannot enforce one. Money should be sent in an envelope with the camper's name on it and handed to a staff member during sign in. During the Open Skate session, each camper will be given their

envelope. Campers should return any money they have not spent to the counselor at the end of the session. Unused spending money will be available to them on their next camp day. Envelopes will be returned to parents at the end of the week unless parents request otherwise.

*The Delaware Skate Camp staff will not be responsible for any money not turned in to the counselor.*

**What to Wear to Camp**

- ✓ Socks
- ✓ Closed toe shoes (sneakers)
- ✓ Shorts or pants
- ✓ Shirts
- ✓ Clothing must cover stomach and chest area completely. No offensive or inappropriate images on clothing

**What to Bring to Camp**

- ✓ Change of clothing
- ✓ Sunscreen
- ✓ Skates (Skates are provided for campers who do not have their own.)
- ✓ Socks

**Optional items to Bring**

- ✓ If your child has food allergies, please send in lunch and snacks.
- ✓ On "Water Days" campers should bring bathing suit, towel, and water shoes.
- ✓ It is recommended that campers keep their electronics at home. If campers do bring their electronics, Camp Staff are not responsible for lost or broken items.
- ✓ Spending money, in an envelope marked with camper's name.

**Camp Discipline Policy**

It is the Delaware Skate Camp's goal to provide a healthy, safe and secure environment for all campers. Campers are expected to follow the camp rules and to interact appropriately in a group setting.

**Camp Rules:**

- To treat myself, others and our camp with Care, Honesty, and Respect
- To follow directions and instructions from staff
- To stay with my group and counselor at all times unless told otherwise
- To keep hands, feet and all other body parts to myself
- To be responsible for my personal belongings
- To respect the camp facilities, equipment and property
- To use appropriate language and actions at all times.
- To Have Fun!!

If your child chooses to disobey the camp rules, we will take the following steps:

1. Staff will redirect the camper to a more appropriate behavior and remind him/her of the camp rules.
2. If the behavior persists, the camper will be placed on time-out and will lose minutes of Skate Time or current activity.
3. If a child's behavior at any time threatens the immediate safety of themselves, other children, or staff, the parent will be notified and expected to pick up the child immediately.
4. Continuing disruptive behavior may result in a suspension or expulsion from the summer camp program.

If your child is being sent home because they are not following the camp rules, or they are being disruptive to the rest of the campers, he/she will be stay with a staff member until they are picked up. Campers must be picked up within one hour. Please note that if you are contacted to pick up your child from camp due to behavior issues, you will not receive a credit/refund for that day.

If we decide to terminate your child's camp enrollment due to behavior issues, you will not receive a credit/refund for the week that the camper

was terminated. We will terminate his/her enrollment at the end of that camp week and you will not be charged for any weeks after. If a child is expelled from camp they may not return unless authorize by the rink manager.

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If your child is expelled from camp, siblings of that child may continue to attend camp.

### **Please Let Us Know**

We want all campers to feel safe and have fun!

Our counselors will encourage children to work out their differences in a positive way while at camp. Please let us know if your child has an issue that has not been addressed.

## Policy on Illness

To prevent illness from being spread to other campers, do not send your child to camp when they are ill or possibly contagious.

If your child becomes sick while at camp, he/she will be taken to the Camp Counselor. We do not have a nurse on duty; however, our camp staff completes a course in CPR and First Aid. If any of the following symptoms occur at camp, you will be contacted to pick up your child:

- Temperature over 100 degrees
- Severe cold with cough
- Difficult, rapid breathing
- Severe pain or discomfort, including ear or throat
- Vomiting
- Diarrhea
- Unexplained rashes
- Any contagious condition or disease.
- Unusual behavior (i.e. extreme lethargy, refusing food or drink)
- Any infected skin area (ring worm)

Upon notification, we require that your child be picked up within one hour. Children sent home from camp because of illness may not return to camp until they are:

- Free of symptoms for 24 hours
- On the appropriate medication for 24 hours, and/or
- Have a physician's note stating that they are free of symptoms and not contagious.

## Medication

All medication must be turned in at the Front desk with a Medication form. These forms are available online and at the rink. Parents must provide any cautionary information specific to the medication. All medication **MUST** be labeled and stored in the original prescription container and have valid expiration dates.

Medications will be stored in a secure area that is inaccessible to campers. All pill medications must be given as a one day supply each morning, and the bottle will be returned at the end of the day. Inhalers and Epi-pens can

be left at camp for the entire summer.

If you would like us to dispense Tylenol to your child for headaches/minor ailments, please indicate this on the Health & Wellness Form. A staff member will always contact you before Tylenol is administered.

Please do not send your child to camp with medicine in their camp bag or pocket. This includes inhalers and epi-pens. We need to know what medicines they may be taking throughout the day. After check-in, your child can keep their inhaler with them to use as needed. Epi-pens will stay with other medications.

## Open Communication

*Please let us know of any medical concerns or additional supports your child may need for success at camp. All information will be kept confidential.*

## Injury

If your child receives a minor injury (i.e. scrape, cut, bruise, bump, etc.) while at camp, the counselor will assess the situation and care for the injury.

If your child becomes seriously ill or injured at camp, a staff member will contact you immediately. If we feel it is necessary, we will contact 911 immediately. A staff member will accompany your child to the hospital and will stay until you arrive. Once at the hospital, our staff will NOT authorize any medical treatment.

If needed, our camps utilize the following hospitals:

- Kent General Hospital – for campers injured at Dover Skating Center
- Christiana Hospital – for campers injured at Christiana Skating Center

Incident reports will be filled out for serious injuries/incidents by the Director and you will be given the report when you pick up your child.

## COVID

Covid is still a concern. And the guidelines surrounding it are still being revised. Until no longer needed, we will be following the current state procedures for camper safety. We will communicate procedures with families as we get closer to your camp date.

Procedures MAY include the following.

**Drop Off/ Pick Up** - will occur outside the front doors. Only the camper will enter the building. Temperature checks and health screeners will be completed.

**Masks** - staff and campers will wear masks except while eating. Please provide your child with several masks so they can change them as needed throughout the day.

**Social Distancing** - Campers will be grouped into small groups with a counselor. Current social distancing guidelines will be followed.

**Hygiene** - Hand washing and use of hand sanitizer will occur throughout the day. Tables and other “touchable” surfaces will be cleaned after use throughout the day as well.

**Keep your Email up to date**

*We will be sending reminders and updates to our camp families using email. Please check your email for these messages and let us know if you change your email address.*

**Forms Online**

*Need a form for camp? They are all available on our website.*

## Additional Info

**Federal Tax ID Number: 47-1551687**

### **Child Care Reimbursement Forms:**

If you have forms that need to be filled out for tax-deductible childcare, please drop them off in the morning so they can be ready for you at the end of the day.

### **Receipts/Statements**

If you would like a receipt or statement of all monies paid, you can request one at the front desk at the end of the day, or you can call us at 302-697-3218. Receipts will be available within 24 hours of request. Receipts and statements are not available in the morning.

### **Photo Release**

Any photos or video footage taken while your child is at camp may be used for promotional purposes in print media and/or internet promotion. No financial remuneration is available should such a picture/video be used. If you do not wish to have your child appear in photos or video used to promote Delaware Skate Camp, Dover Skating Center, or Christiana Skating Center, please initial the correct spot on the Health and Wellness Record.

### **Lost and Found**

Our staff makes every effort to ensure that your child will return with everything he/she brought to camp. Please put your child's name on everything they wear or bring to camp. It is your child's responsibility to take care of their belongings while at the camp. A camp Lost and Found area will be located at the front desk. At the end of each day, our staff will place any items that have been found in our building in the Lost and Found. Please check the Lost and Found periodically for any missing items.

### **Camp T-shirt**

*One camp t-shirt is provided to each camper with their annual registration fee. Please contact us if you would like to purchase additional t-shirts.*

### **Special Event Days**

*We will be having special event days (like Water Day or Bring a Friend to Camp Day) throughout the summer. Check your email for updates.*